

**GIRL BE HEARD INSTITUTE
FINANCIAL STATEMENTS
AND
ACCOUNTANTS' REPORT
DECEMBER 31, 2013**

GIRL BE HEARD INSTITUTE

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Skody Scot & Company, CPAs, P.C.

520 Eighth Avenue, Suite 2200, New York, NY 10018 • (T) 212-967-1100 • (F) 212-967-2002

www.skodyscot.com

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To: The Board of Directors of
Girl Be Heard Institute

We have reviewed the accompanying statement of financial position of Girl Be Heard Institute (a not-for-profit organization) as of December 31, 2013, and the related statements of activities, cash flows and functional expenses for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with U.S. generally accepted accounting principles and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with U.S. generally accepted accounting principles.

Skody Scot & Company, CPAs, PC

October 5, 2014

**GIRL BE HEARD INSTITUTE
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2013**

ASSETS

Cash	\$ 164,502
Contribution and other receivables	35,066
Prepaid expenses	449
Property and equipment, net	1,397
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Total assets	<u>\$ 201,414</u>

LIABILITIES AND NET ASSETS

Liabilities:	
Accounts payable and accrued expenses	\$ 4,442
Deferred income	21,119
	<hr/>
Total liabilities	25,561
Commitments and contingencies (see notes)	
Net Assets:	
Unrestricted	113,353
Temporarily restricted	62,500
Permanently restricted	-
	<hr/>
Total net assets	175,853
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Total liabilities and net assets	<u>\$ 201,414</u>

**See independent accountants' review report
and accompanying notes.**

**GIRL BE HEARD INSTITUTE
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2013**

Support and Revenues:	
Unrestricted:	
Program service revenue	\$ 42,516
Contributions	219,677
Contributions in-kind	137,815
Government grants	4,016
Other income	639
Temporarily Restricted:	
Contributions	62,500
Total support and revenues	<u>467,163</u>
Expenses:	
Program Expenses:	
Touring, Education and Advocacy	222,833
Total program expenses	<u>222,833</u>
Management and general	106,037
Fundraising	31,033
Total expenses	<u>359,903</u>
Increase In Net Assets:	
Unrestricted	44,760
Temporarily restricted	62,500
Permanently restricted	-
Increase in net assets	<u>107,260</u>
Net assets, beginning of year	<u>68,593</u>
Net assets, end of year	<u><u>\$ 175,853</u></u>

**See independent accountants' review report
and accompanying notes.**

**GIRL BE HEARD INSTITUTE
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2013**

Cash flows from operating activities:	
Increase/(decrease) in net assets	\$ 107,260
Adjustments for non-cash items included in operating activities:	
Depreciation	349
Changes in assets and liabilities:	
Accounts payable and accrued expenses	(940)
Deferred income	21,119
Prepaid expenses	(449)
Contribution and other receivables	(35,066)
Net cash provided by operating activities	<u>92,273</u>
Cash flows from investing activities:	-
Purchase of property and equipment	(1,746)
Net cash provided/(used) by investing activities	<u>(1,746)</u>
Cash flows from financing activities	-
Net increase/(decrease) in cash	90,527
Cash, at beginning of year	<u>73,975</u>
Cash, at end of year	<u>\$ 164,502</u>

**See independent accountants' review report
and accompanying notes.**

**GIRL BE HEARD INSTITUTE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2013**

	Program Expenses		Supporting Services		Total Expenses
	Touring, Education and Advocacy	Management & General	Fundraising	Total	
Staff salaries	\$ 62,758	\$ 4,891	\$ 12,970	\$ 80,619	
Payroll taxes	5,262	416	1,187	6,865	
Consultants and contractors	84,441	16,400	12,658	113,499	
Advertising & promotion	1,685	65,800	2,786	70,271	
Depreciation	-	349	-	349	
Insurance	149	3,399	-	3,548	
Office supplies & expenses	7,389	4,713	357	12,459	
Postage & delivery	-	77	-	77	
Printing	168	103	462	733	
Professional fees	29,165	2,750	-	31,915	
Props and costumes	450	-	-	450	
Rent & utilities	18,150	3,144	288	21,582	
Scholarships	-	1,991	-	1,991	
Travel and meetings	10,216	2,004	325	12,545	
Website	3,000	-	-	3,000	
Total expenses	\$ 222,833	\$ 106,037	31,033	\$ 359,903	

**See independent accountants' review report
and accompanying notes.**

GIRL BE HEARD INSTITUTE NOTES TO FINANCIAL STATEMENTS

Note 1 - Summary of Significant Accounting Policies

The Company

Girl Be Heard Institute (Organization), a not-for-profit organization, was incorporated under the name Project Girl Performance Collective Institute in the State of Delaware on June 28, 2011. The Organization filed a Certificate of Amendment in the State of Delaware on March 15, 2013, which changed its name to the current legal name. The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and accordingly, no provision for federal, state or local income taxes has been recorded. The Organization does not believe its financial statements include any uncertain tax positions. The Organization primarily receives its support from contributions and grants from individuals and foundations, and from program service revenue.

The Organization's mission is to use theatre as a vehicle to empower young women to become brave, confident, socially conscious leaders while exploring their own challenging circumstances. The Touring, Education and Advocacy program develops and strengthens girls' voices by providing school and community based projects that engage young women, between the ages of 12 and 21, through a series of writing prompts, readings, theatre exercises and discussions.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

In accordance with GAAP the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Cash and Cash Equivalents

For the purposes of the statement of financial position and the statement of cash flows, the Organization considers as cash equivalents money market funds and all highly liquid resources, such as investments in certificates of deposit, with an original maturity of three months or less. As of December 31, 2013, the Organization did not have any resources that were considered cash equivalents.

**GIRL BE HEARD INSTITUTE
NOTES TO FINANCIAL STATEMENTS**

Note 1 - Summary of Significant Accounting Policies (continued)

Revenue Recognition

Contributions are considered available for the Organization's general programs unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor are reported as temporarily or permanently restricted support and increases in the respective class of net assets. Contributions received with temporary restrictions that are met in the same reporting period are reported as unrestricted support and increase unrestricted net assets. Investment income and gains restricted by donors are reported as increases in unrestricted net assets if the restrictions are met (either a stipulated time period ends or a purpose restriction is accomplished) in the reporting period in which the income and gains are recognized. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Program service revenue relates to fees received in exchange for program services. Revenue is recognized when the program service is provided. Any revenue received which has not been earned is recorded as deferred income.

In accordance with grant provisions, grants are recorded as revenue when earned, either through expenditure or accomplishment of a specific goal or benchmark. All unreimbursed expenses as of the period-end are recorded as grant receivable and all advanced funds not expended are recorded as refundable advances.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The Organization allocates salaries based on estimated time and other expenses are allocated based on usage. The Organization classifies expenses, which are not directly related to a specific program, as Management and General expenses.

Contribution and Other Receivables

Contribution and other receivables that are expected to be collected in future years are recorded at the present value of estimated future cash flows. All receivables are expected to be received within one year and as such have been stated at their net realizable value with no allowance for uncollectable contributions.

Note 2 - Contributions In-Kind

Contributions in-kind received are in the form of services, in lieu of cash payments. The estimated fair value of these contributions is reported as support and expense in the period in which the services are received. During the year ended December 31, 2013, the Organization was provided with free legal services, branding and marketing, photography, and videography with a fair market value of \$137,815

**GIRL BE HEARD INSTITUTE
NOTES TO FINANCIAL STATEMENTS**

Note 3 - Property and Equipment

Property and equipment by major class consisted of the following at December 31, 2013:

Equipment	\$ 1,746
Less: Accumulated depreciation	<u>(349)</u>
	<u>\$ 1,397</u>

Note 4 - Commitments and Contingencies

The Organization maintains its checking account with a financial institution. No balances exceeded the Federal Deposit Insurance Corporation insurance coverage at December 31, 2013.

The Organization leases space under a three year, noncancellable operating lease. As of December 31, 2013, minimum aggregate annual rentals are as follows:

Year ended December 31, 2014	\$ 20,100
2015	20,100
2016	8,375

Total rent and utilities expenses charged to operations for the year ended December 31, 2013, was \$21,582.

Note 5 - Fundraising Expenses

The Organization conducted activities that included direct solicitations for sponsorships (fundraising). The costs of personnel conducting those sponsorship activities included fundraising, administrative and program expenses (collectively defined as joint costs). The total joint (allocated) costs for the year ended December 31, 2013 is as follows:

Program expenses	\$ 86,170
Management and general	8,451
Fundraising	<u>14,445</u>
Total joint costs	<u>\$109,066</u>

The total amount of direct and joint (allocated) costs related to solicitation activities (fundraising) was \$31,033 for the year ended December 31, 2013.

**GIRL BE HEARD INSTITUTE
NOTES TO FINANCIAL STATEMENTS**

Note 6 - Restrictions on Net Assets

Temporarily restricted net assets are available in future years for the following purposes:

Education	\$ 7,500
Development consultant	10,000
Beyond School Hours conference	10,000
9mm touring	5,000
2014 program expenses	30,000

Note 7 - Government Grants

During the year ended December 31, 2013, the Organization was awarded a grant by US Department of State. Total expenditures under the grant during the year ended December 31, 2013 amounted to \$4,016.

Note 8 - Subsequent Events

Subsequent events were evaluated for potential additional disclosures through October 5, 2014, which is the date the financial statements were available to be issued.